Overview of the New Tell Somebody Reporting Form – Going Live on June 3, 2024

The decision to transition to a new and improved Tell Somebody Report (TSR) form comes following a thorough study of the current process where it was determined that greater efficiencies and record keeping are necessary to keep our campus a safe and healthy environment. The new TSR form is housed in the Maxient system which is currently used by various entities on campus including Student Community Standards and Student Assistance Services. The Maxient platform provides more robust submission routing and case management tools while also providing additional data security compared to the current WordPress/Gravity Forms platform.

The new TSR form will capture much of the same information the current form requests. However, a few additional fields - including “Individual/Group of Concern”, “Primary Concern”, and “Clery Reportable” - have been added to better assist with the efficiency of submission routing, review, and response times.

As a member of this University community, if you observe any behavior that is concerning you may report the behavior using this form. How you answer questions will determine where the form is routed.

You have the option to fill in contact information or submit the report anonymously. Reports submitted anonymously or with limited information may limit the University’s ability to follow up on an incident. Once a report is submitted online, a copy is emailed to the appropriate entity for response. NOTE: Reports are kept private, however, confidentiality cannot be guaranteed for reports submitted through this site. State law determines confidentiality.

Note for Campus Security Authorities (CSAs): If the incident you are reporting is Clery reportable, please make sure to indicate so. If you indicate this is Clery reportable, this report is submitted as a Clery report and you do not need to file a Clery report separately. For more information on Clery, go to: https://orec.tamu.edu/clery/about-clery/
A new dedicated section to capture involved parties (i.e. individuals/groups of concern) is provided in the new TSR form with the ability to add additional individuals/groups. The current form only provides fields for one individual/group of concern per submission.

Similar to the previous form, the new TSR form allows for a detailed narrative of the concerning behavior. However, the new form requires a bit more detail about the location and affiliation of the incident(s). These new questions allow for a great precision of report routing and greater expediency in review.
The new TSR form collects one additional piece of information around the location/program connections of the individual/group of concern. This question and the previous incident affiliation question have a ‘not applicable’ or ‘unknown’ option that allows for bypassing those fields if that information is not available or known.

Lastly, the new TSR form carries forward the feature that allows for supporting documentation to be uploaded (i.e. pictures, screenshots, documents, etc.) All uploads including submitted information in the previous form fields are compiled and stored in the Maxient system which automatically distributes the TSR to the appropriate officials for review and possible action.

We welcome any and all feedback regarding the new TSR form. Please send questions and/or comments to Dr. Justin Jeffery at jjeffery@tamu.edu.